

## The Sure Foundation Home for Orphans Project Charity, Utange, Kenya

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## **VOLUNTEER GUIDELINES**

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- 1. Appropriate behaviour, language and dress sense is expected at all times.
- 2. Minimum stay is normally 1 month.
- 3. Volunteers are asked to work 5 days with 2 days off.
- 4. The African day starts at 6.00 a m
- 5. Un married couples are expected to stay in separate rooms
- 6. Socializing with the neighbours or other locals is not advisable.
- 7. The security gate is locked at 6.00 p m by our night watchman so it is best to be back at Casuarina House by this time.
- 8. No drugs, alcohol or smoking is permitted in Casuarina House or the compound.
- 9. Meals are cooked and served African style. If not liked please inform cook and he will make other arrangements to accommodate you.
- 10. When away from Casuarina House please check in and out with House Mum or Dad and let them know where you are going.
- 11. Please keep valuables to a minimum. Money can be kept in the safe. Lap tops are not advised.
- 12. Confidentiality: conversations/ discussions regarding the children, items inside the home etc should not be disclosed to outsiders.
- 13. House Dad/Manager is in charge of our home. If you have any grievances / problems please speak to him in the first instance; if not resolved then please speak to Pastor John Kahindi, Pastor of Utange Baptist Church.
- 14. All volunteers must be CRB checked.
- 15. Minimum age is 18.

## **IMPORTANT NOTICE**

It is important that all volunteers and visitors to the Orphans Project in Utange understand that they do so entirely at their own risk and must make their own travel and insurance arrangements. The Sure Foundation (UK Registered Charity no 1061603) is not involved in any way with arranging or managing trips to the Orphans Project. Volunteers and Visitors must make all arrangements direct with the Kenya based charity: The Sure Foundation Home for Orphans Project. This can be done via Debbie Scott debbie@thesurefoundation.org.uk.